

Purpose of A.C.T.I.O.N.

Leadership Area

Be Specific...

Action – Focused

Time Specific

What specific actions am I going to take **right now** in order to achieve my goal?

Action Step	Target Date (When are you going to do this?)
1.	
2.	
3.	
4.	
5.	
6.	
7.	

**A.C.T.I.O.N
Target Date**

Day:

Month:

Year:

Clear (Measureable)

State your end result? What are you measuring? How will you know you are successful?

Incentive Driven

What are the benefits I will receive when I achieve? How will I celebrate my success/benchmarks?

<i>Reasons/ Benefits</i>	<i>Celebration</i>

Obstacle Conquering

List Potential Obstacles

List Potential Solutions

Network Supported (Personal Global Positioning Support Team – G.P.S.)

I will create a list of people who will support, guide and hold me ACCOUNTABLE